



## MINUTES OF THE BOARD MEETING

**TUESDAY, MAY 28, 2013**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, May 28, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

Trustee Nieuwesteeg sat in as acting Chairperson of the Board in Chairperson Charbonneau's absence.

### A. ROUTINE MATTERS

1. *Opening Prayer*

Opening Prayers were led by Trustee Nieuwesteeg.

2. *Roll Call*

Moved by Trustee Sicoli  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board excuse Trustees Charbonneau and Fera from attending the Board Meeting of 28, 2013.

**CARRIED**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			✓
Frank Fera				✓
Fr. Paul MacNeil				
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of May 28, 2013, as presented.

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burtnik with Item C9.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

**5. Approval of Minutes of the Board Meetings**

**5.1 April 23, 2013**

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 23, 2013, as presented.

**CARRIED**

**5.2 May 14, 2013**

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of May 14, 2013, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. Blessed Trinity - Inaugural Spirit of Hope Mental Health Award**

Yolanda Baldasaro, Superintendent of Education, welcome Blessed Trinity Catholic Secondary School Principal Joe Zaroda and John Cino, Student Success Teacher, who presented information on the Inaugural Spirit of Hope Mental Health Award which was awarded to Blessed Trinity Catholic for 2013.

Mr. Cino informed Trustees of the various initiatives taken by Blessed Trinity Catholic to raise awareness and educate their community about mental health, mental illness and reducing the stigma of mental health which meets the Board's System Priorities and Vision 2020 Strategic initiatives.

## C. COMMITTEE AND STAFF REPORTS

### 1. School Excellence Program - St. Patrick Catholic Elementary School, Niagara Falls

Director Crocco provided background information on the monthly School Excellence Program. Mark Lefebvre, Superintendent of Education introduced Amanda Cybula, Principal of St. Patrick Catholic Elementary School, Niagara Falls.

Principal Cybula, with the assistance of students and staff showcased St. Patrick Catholic Elementary School, Niagara Falls as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Cybula, the staff and students for their presentation and performance.

### 2. Unapproved Minutes of the Committee of the Whole Meeting of May 14, 2013 and Consideration of Recommendations

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of May 14, 2013, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of May 14, 2013:

#### 2.1 Approval of Policies

##### 2.1.1 Prior Learning Assessment and Recognition (PLAR) Policy (400.4)

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Prior Learning Assessment and Recognition (PLAR) Policy (400.4), as presented.

**CARRIED**

##### 2.1.2 Assessment, Evaluation, Reporting and Homework Policy (301.1)

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Assessment, Evaluation, Reporting and Homework Policy (301.1), as presented.

**CARRIED**

#### 2.2 Niagara Catholic Strategic Directions System Priorities 2013-2014

Director Crocco requested that the Trustees consider an amendment to a specific Niagara Catholic Strategic Directions System Priority for 2013-2014 by eliminating the words "alternative education" from the System Priority to read: "To implement a Niagara Catholic Secondary School to provide alternative Catholic education to students through a variety of individualized programming models to achieve student success."

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Strategic Directions System Priorities 2013-2014, as amended to delete the words “Alternative Education” in point 5 under Advance Student Achievement for All.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee Meeting of April 3, 2013 and Consideration of Recommendations**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of April 3, 2013, as presented for information.

**CARRIED**

**3.1 Special Education Advisory Committee Tag Line**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Special Education Advisory Committee Tag Line, Supporting an Inclusive Catholic Learning Community.

**CARRIED**

**4. Approved Minutes of Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of March 21, 2013**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of March 21, 2013, as presented for information.

**CARRIED**

**5. Mental Health: Hope, Dignity, and Our Compassionate Care, Grade 9 Religion Education Pilot**

Yolanda Baldasaro, Superintendent of Education, welcomed Terri Pauco, Religion and Family Life Consultant and Gennie Treanor, Literacy Coach and LIP Candidate, who presented the report on the Mental Health: Hope, Dignity, and Our Compassionate Care, Grade 9 Religion Education Pilot.

**6. Connect Technology Conference 2013**

Mario Ciccarelli, Superintendent of Education, welcomed Ken Griepsma, Principal at Saint Francis Catholic Secondary School, who presented the report on the Connect Technology Conference 2013 in which Niagara Catholic was a co-partner along with Brock University, Niagara College, Mindshare Technologies, and the District School Board of Niagara.

Ryan Sauriol, Educational Technology Coach and teacher at St. Christopher Catholic Elementary School and Anna Perrotta, Educational Technology Coach, who presented further information on the various aspects of the Conference.

**7. Annual Niagara Catholic Graduation Celebration and Partners In Catholic Education 2013**

Director Crocco welcomed Jackie Watson, Equity and Student Leadership Consultant, who presented the report on the Annual Niagara Catholic Graduation Celebration and Partners in Catholic Education 2013.

**8. Extended Overnight Field Trip, Excursion and Exchange**

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

**9. Financial Reports**

**9.1 Monthly Banking Transactions**

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of April 2013, as presented for information.

**CARRIED**

**9.2 Statement of Revenue & Expenditures**

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at April 30, 2013, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Director Crocco presented the following correspondence:

**1.1** Ministry of Citizenship – Introduction Letter – Michael Coteau

**1.2** Rosanne Mastracci – Thank You - Volunteer Appreciation Breakfast

**1.3** City of St. Catharines – Creation of Liaison Committee

**1.4** 3<sup>rd</sup> Annual Celebration of Priesthood and Religious Life Dinner

**2. Report on Trustee Conferences Attended**

- Trustees discussed the recently attended 2013 OCSTA AGM, and the keynote speakers.
- Michael Blair presented information on the 2013 OSTA AGM, and informed Trustees of a few of the initiatives discussed at the conference.
- Director Crocco presented Saint Michael Catholic High School's Winning Video for the OCSTA Faith in our Future Video Contest.

Trustees expressed great delight and pleasure in the content and quality of the video.

### **3. General Discussion to Plan for Future Action**

- Director Crocco notified Trustees that with their approval of the Niagara Catholic Strategic Directions System Priorities 2013-2014, Senior Administrative Council is preparing to present the 2013-2014 Annual Board Budget at the June Committee of the Whole Meeting for their consideration.
- Director Crocco informed the Board that Mario Ciccarelli, Superintendent of Education; Scott Whitwell, Controller of Facilities Services; and the Facilities Services Department are currently working on arrangements for meetings to begin this fall regarding the Accommodation Review of St. Therese and St. Christopher Catholic Elementary Schools.
- The Director informed Trustees of the newly established Director of Education's Inspirational Award which will be presented annually each fall to an employee(s) in recognition of their dedication to Catholic Education.

### **4. Trustee Information**

#### **4.1 Spotlight on Niagara Catholic – May 14, 2013**

Director Crocco highlighted the Spotlight on Niagara Catholic – May 14, 2013 issue for Trustees' information.

#### **4.2 Calendar of Events – June 2013**

Director Crocco presented the Calendar of Events – June 2013 for Trustees' information.

#### **4.3 Niagara Catholic Picnic – June 2, 2013**

Director Crocco presented information on the Niagara Catholic Picnic scheduled for June 2, 2013 at 10:00 a.m. at Queenston Heights.

Trustees were asked to confirm their attendance with Sherry Morena.

#### **4.4 June Committee of the Whole Meeting – June 11, 2013** **June Board Meeting – June 18, 2013**

Director Crocco reminded Trustees that the June Committee of the Whole Meeting is being held on June 11, 2013, and that the June Board Meeting is being held a week later on June 18, 2013.

#### **4.5 Graduation Dates 2013**

Director Crocco presented information on the 2013 Elementary Secondary, and Continuing Education Graduation Dates, times and locations, and informed Trustees that Principals would be in direct contact with them regarding invitations and any request to present any awards.

#### **4.6 CCSTA – National Conversation on Catholic Education – October 3, 4 & 5, 2013**

Director Crocco presented information on the CCSTA National Conversation on Catholic Education being held October 3, 4 & 5, 2013 in Ottawa.

Trustees were asked to confirm their attendance with Sherry Morena by the June CW Meeting.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee O'Leary  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:50 p.m. and reconvened at 10:55 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of May 28, 2013.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of April 9, 2013, as presented.

**CARRIED (Item F1)**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of May 14, 2013, as presented.

**CARRIED (Item F2)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

**CARRIED (Item F4)**

Moved by Trustee MacNeil  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of April 23, 2013, as presented.

**CARRIED (Item F5.1)**

Moved by Trustee MacNeil  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Special Board Meeting - Student Trustees Excluded of May 14, 2013, as presented.

**CARRIED (Item F5.2)**

Moved by Trustee MacNeil  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of May 14, 2013, as presented.

**CARRIED (Item F6)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the May 28, 2013 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:57 p.m.

---

---

Minutes of the Meeting of the Niagara Catholic District School Board held on May 28<sup>th</sup>, 2013.

Approved on the 18<sup>th</sup> day of June 2013.

---

Kathy Burtnik  
Chairperson of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer